

**SPECIAL ZOOM BOARD OF TRUSTEES MEETING
7-28-22**

Attendees: Ken Simon, Andrea Goldenberg, Hilda Slivka, Gail Weinstein, Tom Mastronarde, Reesa Olins, Sheila Silverman, Howard Smith, Fern Cohen, Tamar Margolis, Emily Lebovitz-Miller, Gail Adler, Jeff Adler, Jay Smith, Tammi Kraushaar, Marsha Wolfeberg, Meyer Frankel, Kobi Benita, Don Miller, Deb Zuckerman, Susan Goldberg, Allen Cramer, Rick Lasker, Jackie Isaacson, Mickey Libbin, Mark Jacobson, Rona Gollob, Joanne Pasternack, Jeff Cohen, Lisa Levy, Ken Malley, Michael Krinsky, William Glucksman, Faith Helene, Alan Mendelson, Mel Simon, Mark Resnick

Special zoom meeting called to order at 7:35pm

Motion to suspend rules to permit zoom meeting passes unanimously

STORAGE SHED Tom Mastronarde

Synagogue has a need for additional storage, for religious school equipment, furniture, and books; for items such as grills currently stored in the overcrowded garage; and for excess furniture and chairs. Looked at several sites, and are interested in a 12' x 28' wooden shed, covered in vinyl siding, with a shingled roof that has 310' of floor storage space as well as a row of sturdy shelving at 4' height. It will *not* house propane tanks or any other flammable items. Those items will remain in the Emanuel garage, which is considered a separate entity that is attached to the building. The shed would sit on a foundation of crushed stone, on the grass at the far end of the left side of the parking lot, past the dumpster storage area. It needs to be accessible to the building for easy access for the custodial staff. There will be a ramp to a 6' double door opening, and an additional door on one side for access to the back of the unit. The locks on the keyed doors will be assessed to ensure adequate security, and some sort of film or curtain will block sight into the unit from the outside, while still allowing light inside. The proposed motion is for the lowest priced shed from three bidders.

MOTION: That the Emanuel BOT approve an amount not to exceed \$14,000 for the purchase of a 12' x 28' storage shed as generally described in the Project Proposal for Emanuel Storage Shed (dated July 25, 2022), for the purposes described therein, with the funding to come from the General Fund.

motion passes unanimously

AC UNITS FOR LOWER FLOOR OF SCHOOL BUILDING Howard Smith & Kobi Benita

The AC units for the upper floor of the school building are installed and are functioning well. Now looking to install units on the lower floor, pending approval by the Town of WH for the Children's Museum to be able to relocate facilities to the Emanuel. Look to purchase 8 Mitsubishi mini split units, as well as the necessary separate panel to measure electrical usage. The units and installation would cost \$70,308, which includes a 5% contingency amount, with the Emanuel to pay \$40,308, and the Children's Museum to pay \$30,000. The West Hartford Planning and Zoning Committee will meet August 8th, and the proposed lease commences September 1. The final lease terms are still in negotiation. No neighborhood town meeting will be held. There is an appeals period of 15 days after the town makes its decision.

MOTION: That the Board approve the expenditure of up to \$40,308 for the installation and complete wiring of eight 15,000 BTU Mini Split Mitsubishi air conditioners in the lower level of the Emanuel School Building contingent on approval by the West Hartford Town Zoning Committee, and the execution of the lease, expected on or before September 1, 2022. The money for it will come from one of our funds to be determined by the Executive Committee, and it will be paid back to the fund within three years with money from rental income.

motion passes unanimously

Good and welfare

Next BOT meeting 8/16/22

Meeting adjourned at 8:13pm

Project Proposal for Emanuel Storage Shed

July 25, 2022

Background - Need for Additional Storage Space

The purpose of the storage shed is to provide additional space to:

- (1) store religious school equipment, furniture, books, and other items that are not currently needed for operation of the school
- (2) reduce unsafe clutter in the existing maintenance garage
- (3) store BBQ grills, large stands/booths and extra furniture and chairs.

The concrete-floored garage at the south end of the building has always been used for storage space for:

- five-gallon gasoline storage containers
- heavy-duty gasoline powered snowblower
- gasoline-powered backpack leaf blower
- wheelbarrow, shovels, etc, for handling rock salt for sidewalk treatment
- spare propane tanks for barbecue grills
- workbench and various tools and items for maintenance needs

The garage is now crowded with large barbecue grills, a smoker, and other items that render the space very congested, leaving no room to maneuver inside to get to the workbench or wall-hung items. These items would be moved from the garage to the new storage shed.

Description of Proposed Storage Shed

The chairs of the Art Committee and the House Committee, the Executive Director, and the Head Custodian have evaluated the **location, size, appearance and usability** of a factory-fabricated shed to provide additional storage space.

Five shed suppliers were contacted. Over a dozen bids for various sizes, features and options were explored. Three suppliers submitted bids for the final configuration that was selected, as described below:

Shed Configuration

- **12' X 28' New England A-Frame style shed** (see rendering on Page 3)
- Shingled roof with 3" overhang at the eaves
- Vinyl-siding
- Conventional fiberglass hinged double-doors on the end of the building

- Access ramp for the double-doors
- Additional access door on side of shed
- Two-levels of 16" deep shelving on three sides (total of 76 feet of shelving)
- Floor joists and floor sheathing capable of supporting a vehicle

The wood-framed shed is constructed of materials designed for a 25 to 30 year life with minimal maintenance when installed on a crushed stone base.

The shed will not be used for storage of gasoline or gasoline-powered equipment, or any other volatile liquids.

The floor area of the proposed shed is 310 square feet. Large items such as barbecue grills, smokers, etc. can be easily accommodated.

Above the floor area, two rows of shelves will add another 100 sq ft of storage space. Shelves will be robust and deep enough to accommodate and support boxes of books or other heavy materials.

Price and Delivery

The selected supplier will deliver the fully assembled shed four weeks after order (*other suppliers offered delivery times of eight weeks or more*).

1. Shed Firm Price: \$11,790 includes delivery to site and placement on a crushed stone foundation (*price is \$1,000 to \$3,000 lower than other qualified bidders with the same scope*).

2. Foundation preparation and placement of crushed stone – Firm Price: \$2,100

3. Requested Approval Amount: \$14,000 (*includes contingency for increased stone delivery cost*)

