# EMERGENCY INFORMATION FOR MEETING CHAIRS TO READ AT THE BEGINNING OF EVERY MEETING

Please read the emergency information paragraph for the room in which the meeting is taking place.

### **AUDITORIUM**

Welcome to The Emanuel Synagogue. We are currently in the Silverman Auditorium. In the event of an emergency, please note the nearest exits that lead to the outside of the building. The doors in the glass wall on the north side of the Auditorium lead outside. There are additional exits opposite the glass wall that lead out to the main hallway and the rear entrance which leads to the back parking lot. Additionally, if you proceed through the doors in the movable partition between Silverman Auditorium and Koret Hall, you can proceed through the emergency exit on the north side of Koret.

Once you have exited the building, proceed to Mohegan Drive, cross the street, head north towards Simsbury Road, cross over Simsbury Road, and gather at Summerwood. If necessary, proceed left on Mohegan Drive, turn left at Lyman Road, and gather at Carolyn Topol's home, 36 Lyman Road. King Philip Middle School is another alternative gathering place. Proceed left on Mohegan Drive and enter the King Philip Middle School property through the path by the stop sign opposite Seminole Circle.

In the event of a threat realized within the building (such as an active shooter or intruder), shut the Auditorium doors to delay the movement of the active shooter or intruder after instructing any individuals in the hallway to come through the doors, pull down the lockdown shades, and exit the Auditorium. If you are unable to exit safely, enter the Women's or Single Accessible Bathrooms adjacent to Silverman Auditorium and lock the doors.

## KORET HALL

Welcome to The Emanuel Synagogue. We are currently in Koret Hall. In the event of an emergency, please note the nearest exits that lead to the outside of the building. The emergency exit by the window leads directly to the outside. The doors opposite the glass wall lead to the hallway where you can exit through either the front (Mohegan Drive) or back (off the back parking lot) doors of the synagogue. Alternatively, leave Koret Hall through the two doors in the movable partition between Koret Hall and Silverman Auditorium and proceed through the emergency exits in the glass wall on the north side of Silverman Auditorium.

Once you have exited the building, proceed to Mohegan Drive, cross the street, head north towards Simsbury Road, cross over Simsbury Road, and gather at Summerwood. If necessary, proceed left on Mohegan Drive, turn left at Lyman Road, and gather at Carolyn Topol's home, 36 Lyman Road. King Philip Middle School is another alternative gathering place. Proceed left on Mohegan Drive and enter the King Philip Middle School property through the path by the stop sign opposite Seminole Circle.

In the event of a threat realized within the building (such as an active shooter or intruder), shut the doors leading to Koret from the hallway to delay the movement of the active shooter or intruder after instructing any individuals in the hallway to come through the doors, pull down the lockdown shades, and exit Koret. If you are unable to exit safely, enter the Women's or Single Accessible Bathrooms adjacent to Silverman Auditorium and lock the doors.

### **SANCTUARY**

Welcome to The Emanuel Synagogue. We are currently in the Sanctuary. In the event of an emergency, please note the nearest exits that lead to the outside of the building. As you face the bimah, there are emergency doors to the left of the bimah that lead outside. If the bimah is behind you, there are emergency doors at the rear of the sanctuary on your left.

Once you have exited the building, proceed to Mohegan Drive, cross the street, head north towards Simsbury Road, cross over Simsbury Road, and gather at Summerwood. If necessary, proceed left on Mohegan Drive, turn left at Lyman Road, and gather at Carolyn Topol's home, 36 Lyman Road. King Philip Middle School is another alternative gathering place. Proceed left on Mohegan Drive and enter the King Philip Middle School property through the path by the stop sign opposite Seminole Circle.

In the event of a threat realized within the building (such as an active shooter or intruder), shut the Sanctuary doors in the rear and by the Ritual Director's office to delay the movement of the active shooter or intruder after instructing any individuals in the hallway to come through the doors, pull down the lockdown shades, move the kids' activity cart in front of the door leading in from Koret, and exit the Sanctuary. If you are unable to exit safely, hide on the ramp, behind the bimah, or in the loft.

## **CHAPEL**

Welcome to The Emanuel Synagogue. We are currently in the Chapel. In the event of an emergency, please note the nearest exits that lead to the outside of the building. You may exit through the main entrance in the rear to the lobby. Once in the lobby, turn left and exit through the front (Mohegan Drive) synagogue entrance. Alternatively, you may proceed down the ramp in the front right of the chapel and proceed through the emergency exit door leading to the outside.

Once you have exited the building, proceed to Mohegan Drive, cross the street, head north towards Simsbury Road, cross over Simsbury Road, and gather at Summerwood. If necessary, proceed left on Mohegan Drive, turn left at Lyman Road, and gather at Carolyn Topol's home, 36 Lyman Road. King Philip Middle School is another alternative gathering place. Proceed left on Mohegan Drive and enter the King Philip Middle School property through the path by the stop sign opposite Seminole Circle.

In the event of a threat realized within the building (such as an active shooter or intruder), shut the Chapel doors in the rear and front to delay the movement of the active shooter or intruder after instructing any individuals in the hallway to come through the doors, pull down the lockdown shades, and exit the Chapel. If you are unable to exit safely, hide behind the pews.

## FRONT LOBBY

Welcome to The Emanuel Synagogue. We are currently in the Front Lobby. In the event of an emergency, please exit through the front (Mohegan Drive) door to exit the building. Alternatively, proceed down the ramp in the front right of the chapel and exit through the emergency exit door leading to the outside front.

Once you have exited the building, proceed to Mohegan Drive, cross the street, head north towards Simsbury Road, cross over Simsbury Road, and gather at Summerwood. If necessary, proceed left on Mohegan Drive, turn left at Lyman Road, and gather at Carolyn Topol's home, 36 Lyman Road. King

Philip Middle School is another alternative gathering place. Proceed left on Mohegan Drive and enter the King Philip Middle School property through the path by the stop sign opposite Seminole Circle.

In the event of a threat realized within the building (such as an active shooter or intruder), exit as instructed. If you are unable to exit safely, enter the Women's or Men's Bathrooms opposite the Sanctuary and lock the doors.

# SMALL BOARD ROOM

Welcome to The Emanuel Synagogue. We are currently in the Small Board Room. In the event of an emergency, please exit through the door to the Lobby and proceed to the front (Mohegan Drive) door to exit the building. Alternatively, proceed down the ramp in the front right of the chapel and exit through the emergency exit door leading to the outside front.

Once you have exited the building, proceed to Mohegan Drive, cross the street, head north towards Simsbury Road, cross over Simsbury Road, and gather at Summerwood. If necessary, proceed left on Mohegan Drive, turn left at Lyman Road, and gather at Carolyn Topol's home, 36 Lyman Road. King Philip Middle School is another alternative gathering place. Proceed left on Mohegan Drive and enter the King Philip Middle School property through the path by the stop sign opposite Seminole Circle.

In the event of a threat realized within the building (such as an active shooter or intruder), exit as instructed. If you are unable to exit safely, enter the Women's or Men's Bathrooms opposite the Sanctuary and lock the doors.

### BETH HILLEL COMMUNITY ROOM

Welcome to The Emanuel Synagogue. We are currently in the Beth Hillel Community Room. In the event of an emergency, please note the nearest exits that lead to the outside of the building. You may exit through the emergency exit door in the short hallway leading to the chapel to the outside. Alternatively, exit through the door leading to the school wing, turn right, and proceed through the Youth Lounge to the emergency door leading to the outside front of the building.

Once you have exited the building, proceed to Mohegan Drive, cross the street, head north towards Simsbury Road, cross over Simsbury Road, and gather at Summerwood. If necessary, proceed left on Mohegan Drive, turn left at Lyman Road, and gather at Carolyn Topol's home, 36 Lyman Road. King Philip Middle School is another alternative gathering place. Proceed left on Mohegan Drive and enter the King Philip Middle School property through the path by the stop sign opposite Seminole Circle.

In the event of a threat realized within the building (such as an active shooter or intruder), shut the appropriate doors to delay the movement of the active shooter or intruder after instructing any individuals in the hallway to come through the doors, pull down the lockdown shades, and exit as instructed. If you are unable to exit safely, remain in the Community Room. Alternatively, enter the Girls' and Boys' Bathrooms in the Hebrew School Wing and lock the doors or proceed into the Library and close both sets of doors to lock them.

## **LIBRARY**

Welcome to The Emanuel Synagogue. We are currently in the Library. In the event of an emergency, please note the nearest exits that lead to the outside of the building. Exit through the door leading to the

school wing by the desk, turn right, and proceed through the Youth Lounge to the emergency door leading to the outside front of the building. Alternatively, exit through the door leading to the school wing by the desk, turn right, proceed through the Beth Hillel Community Room, and exit through the emergency exit door in the short hallway between the Beth Hillel Community Room and the Chapel.

Once you have exited the building, proceed to Mohegan Drive, cross the street, head north towards Simsbury Road, cross over Simsbury Road, and gather at Summerwood. If necessary, proceed left on Mohegan Drive, turn left at Lyman Road, and gather at Carolyn Topol's home, 36 Lyman Road. King Philip Middle School is another alternative gathering place. Proceed left on Mohegan Drive and enter the King Philip Middle School property through the path by the stop sign opposite Seminole Circle. which has an emergency exit by the glass window.

In the event of a threat realized within the building (such as an active shooter or intruder), shut the appropriate Library doors to delay the movement of the active shooter or intruder after instructing any individuals in the hallway to come through the doors, and exit as instructed. If you are unable to exit safely, close both sets of Library doors to lock them.

# YOUTH LOUNGE (MULTI-PURPOSE ROOM)

Welcome to The Emanuel Synagogue. We are currently in the Youth Lounge. In the event of an emergency, please note the nearest exits that lead to the outside of the building. You may exit through the emergency door leading to the outside front of the building. Alternatively, exit the Youth Lounge, proceed through the Beth Hillel Community Room, and exit through the emergency exit door in the short hallway between the Beth Hillel Community Room and the Chapel to the outside front of the building.

Once you have exited the building, proceed to Mohegan Drive, cross the street, head north towards Simsbury Road, cross over Simsbury Road, and gather at Summerwood. If necessary, proceed left on Mohegan Drive, turn left at Lyman Road, and gather at Carolyn Topol's home, 36 Lyman Road. King Philip Middle School is another alternative gathering place. Proceed left on Mohegan Drive and enter the King Philip Middle School property through the path by the stop sign opposite Seminole Circle.

In the event of a threat realized within the building (such as an active shooter or intruder), shut the doors to delay the movement of the active shooter or intruder after instructing any individuals in the hallway to come through the doors, and exit as instructed. If you are unable to exit safely, enter the Girls' and Boys' Bathrooms in the Hebrew School Wing and lock the doors. Alternatively, proceed into the Library and close both sets of doors to lock them.

## BANKS GARDEN

Welcome to The Emanuel Synagogue. We are currently in the Banks Garden. In the event of an emergency, please exit the Garden through the glass door to the Lobby and proceed to the front (Mohegan Drive) door to exit the building. Alternatively, proceed down the ramp in the front right of the chapel and exit through the emergency exit door leading to the outside front.

Once you have exited the building, proceed to Mohegan Drive, cross the street, head north towards Simsbury Road, cross over Simsbury Road, and gather at Summerwood. If necessary, proceed left on Mohegan Drive, turn left at Lyman Road, and gather at Carolyn Topol's home, 36 Lyman Road. King Philip Middle School is another alternative gathering place. Proceed left on Mohegan Drive and enter

the King Philip Middle School property through the path by the stop sign opposite Seminole Circle. which has an emergency exit by the glass window.

In the event of a threat realized within the building (such as an active shooter or intruder), exit as instructed. If you are unable to exit safely, enter the Women's or Men's Bathrooms opposite the Sanctuary and lock the doors.