

**THE EMANUEL SYNAGOGUE
West Hartford, Connecticut**

**RULES & REGULATIONS
of the
EMANUEL SYNAGOGUE CEMETERY
as amended (effective August 21, 2024)**

**ARTICLE I
Purpose & Governance**

Sec. 1. **Purpose.** The Cemetery of The Emanuel Synagogue (“The Cemetery”) shall forever be used as a permanent burial place for persons of the Jewish faith and, as expressly provided in these rules, in separate, inclusive sections, for families with both Jewish and non-Jewish members.

Sec. 2. **Governance.** (a) The governance of the Cemetery shall be by The Emanuel Synagogue Board of Trustees [hereafter: “Board of Trustees”], the Cemetery Committee, and the Rabbi of The Emanuel Synagogue [hereafter: “The Rabbi”] (b) As specified in Article III of the Constitution of The Emanuel Synagogue: (1) the tenets of Conservative Judaism shall govern; and (2) the Rabbi shall be the authority on all matters of Jewish law and practice. In doing so the Rabbi may consult with the synagogue officers, Board of Trustees, Cemetery Committee, and Ritual Committee, as the Rabbi feels is appropriate. (c) Any action taken by the Cemetery Committee under these rules shall be by a majority of a quorum of the Cemetery Committee.

**ARTICLE II
Cemetery Plan**

Sec. 1. The Cemetery is located in Wethersfield, Connecticut.

Sec. 2. Portions of The Cemetery have been further divided into sections. As presently constituted, Sections 1, 2, 3, 6, 7, 8, 4A, 4B, 4C, 4D, 4E, 8A, 8AX, 8B, 8C, 8D, 8E, 8F, 8G, 8H, 8I, 8J, 8K, 9A, 9B, 9C, 9D, 9E, 9F, 9G, 9H, 9I, 9J, A, B, C, are only for burials of persons of the Jewish faith, and Sections IA, IB, IC, ID are inclusive, for burials of persons of the Jewish faith with their family members not of the Jewish faith, in accordance with these rules. Should further sections be laid out, each such section shall, at the time it is put in service, be designated as Jewish only or as inclusive. Any section that is designated as inclusive shall be separated from all Jewish only sections in a manner that is identified by a physical or visible boundary divider that is in accordance with the tenets of Conservative Judaism.

Sec. 3. Each section shall be further divided into plots. Each plot shall be numbered, as shown on a plan or map on file in the office of The Emanuel Synagogue.

Sec. 4. A plot may contain one or more graves, a grave being for the burial of one person. The number of graves in each plot shall be shown on the plan, and no interment will be permitted in excess of the number of graves shown on the plan.

Sec. 5. The interment of more than one body in a grave is prohibited.

ARTICLE III Rights of Interment, Funeral & Burial Services, Post-Burial Events

Sec. 1. (a) The purchase of burial rights in any plot shall confer upon the purchaser the right of interment therein of the purchaser or the purchaser's spouse, domestic partner, parent, child, child's spouse or domestic partner, grandchild, sibling, and their spouses or any other relative, friend, or loved one, designated by the purchaser of burial rights, or such purchaser's heirs or authorized agents, subject to payment of the interment fee as prescribed by The Emanuel Synagogue as of the time of burial.

(b) For sections of The Cemetery designated as Jewish only, each person designated for burial must be Jewish.

(c) For sections of The Cemetery designated as Inclusive, burials may include a Jewish person and/or person of any faith or background who is a spouse, domestic partner, parent, child, child's spouse or domestic partner, grandchild, sibling, and their spouses or any other relative, friend, or loved one, designated by the purchaser of burial rights, whether or not they are Jewish, subject to payment of the interment fee as prescribed by The Emanuel Synagogue as of the time of burial.

Sec. 2. Purchasers of burial rights, their heirs, or their authorized agents should give personal attention to designating beneficiaries and grave locations within each plot. Designations shall be made in writing and filed in The Emanuel Synagogue office prior to interment, otherwise locations will be selected at the discretion of the Cemetery Committee.

Sec. 3. (a) Services may be held for persons to be buried in The Cemetery at The Emanuel Synagogue or onsite at the cemetery chapel, grave site, or any other appropriate site, as approved by the Rabbi.

(b) The Rabbi and/or Cantor shall normally officiate at all funeral or burial services at The Emanuel Synagogue or The Cemetery. With the consent of the Rabbi of The Emanuel Synagogue (or the designated senior Emanuel Synagogue clergy in the Rabbi's absence), a guest rabbi, guest cantor, or other suitable person may officiate at such a funeral or burial service.

(c) When there will be a burial in an inclusive section of the Cemetery of a person who is of a faith or background other than Jewish, the Rabbi (or substitute Emanuel clergy designated by the Rabbi), may designate/welcome a clergy member of any faith and/or a

lay officiant to help conduct a funeral or burial service and/or unveiling. The Rabbi (or substitute Emanuel clergy designated by the Rabbi) shall coordinate with the other officiant in advance of the service to discuss and set the ritual plan for the service. The Rabbi or designated Emanuel Clergy shall have final authority over such service. If, with the permission of the Emanuel Rabbi, another Rabbi or Jewish clergy person is conducting the service, clergy or lay officiants of other faith traditions are similarly welcomed to participate and the same guidelines apply.

Sec. 4. Post-burial events such as an unveiling or any other group gathering must be scheduled in advance with the Cemetery.

Sec. 5. Use of any synagogue or cemetery facilities for funeral services, burial, or a post funeral gathering, may be subject to any fees established by the Emanuel Board of Trustees. Fees may be different for Emanuel members and non-members.

Sec. 6. The Emanuel Synagogue reserves the right to change the date and time of a burial or post burial event if conditions are unsafe.

Sec. 7. The fee for interment or post burial event shall be established by the Emanuel Board of Trustees and shall be paid before or on the day of the burial or post burial event unless other arrangements satisfactory to The Emanuel Synagogue have been made.

Sec. 8. Prepaid interment fees are not accepted by The Cemetery.

ARTICLE IV Jewish Law Governs Burial and The Cemetery

Sec. 1. All aspects of The Cemetery including funerals, burials and other management of The Cemetery shall be done in accordance with the tenets of Conservative Judaism.

Sec. 2. Cremains shall not be interred in The Cemetery.

Sec. 3. (a) Taharah (ritual preparation and washing of the body) is required for all burials at The Cemetery of persons who are Jewish, except as otherwise determined by the Rabbi. Tachrichin (traditional burial garments) are encouraged for burials of persons who are Jewish, but not required. (b) Taharah and/or Tachrichin may be offered for burials of persons who are of a different faith or background with the permission and guidance of the Emanuel Rabbi.

Sec. 4. Only caskets of all wood construction (handles exempted) shall be allowed in The Cemetery.

Sec. 5. Cement vaults are required for all plots and must be 30" in width.

ARTICLE V
Fees and Charges

Sec. 1. The Emanuel Board of Trustees shall prescribe a schedule of fees for members, as well as for non-members, for burial rights in all plots, which includes perpetual upkeep of such plots. The Board of Trustees shall prescribe a schedule of charges for opening and closing graves. The Board of Trustees also may set fees relating to other matters associated with burial or post burial event. The Cemetery Committee may from time to time recommend to the Board of Trustees modifications to any fees or charges.

Sec. 2. (a) To qualify as a “member” for purposes of the purchase of burial rights in a plot or plots the person purchasing the burial rights must: (1) be a member in good standing in The Emanuel Synagogue at the time of the purchase of burial rights, (2) be a member in good standing in The Emanuel Synagogue at the time of death, or (3) must have been a member in good standing of The Emanuel Synagogue for at least 18 years in the aggregate prior to the purchase of burial rights.

(b) To qualify as a “member” for the purposes of interment, the person being interred must: (1) be a member in good standing in The Emanuel Synagogue at the time of death or interment, or (2) must have been a member in good standing of The Emanuel Synagogue for at least 18 years in the aggregate prior to interment.

Sec. 3. The schedule of fees and charges shall periodically be made available to members of The Emanuel Synagogue and to purchasers of burial rights in The Cemetery as follows: (a) link on The Emanuel Synagogue website, (b) copy available in the office of The Emanuel Synagogue, and, (c) notice to the latest contact information available to The Emanuel Synagogue through available technological means within a reasonable time period following each occasion when any fees and charges are updated.

Sec. 4. The Cemetery Committee Chair, or designee, in consultation with the Rabbi, may permit the purchase of burial rights and/or interment without charge, at a reduced rate, or on a payment plan: (1) in cases of need, or (2) in circumstances where it is determined that the modification is consistent with the tenets of Conservative Judaism.

ARTICLE VI
Conditions of Sale of Burial Rights

Sec. 1. Every purchase of burial rights in a plot shall include the following provisions and be made upon the following conditions: (1) Identification of Plot; (2) Date; (3) Price; and (4) Terms of Payment.

Sec. 2. The purchaser of burial rights agrees for the purchaser, along with such purchaser’s heirs, assigns, and legal representatives, to comply with all of the Rules and Regulations of The Emanuel Synagogue Cemetery, as such rules and regulations exist at the time of the purchase, and as they may thereafter be amended or supplemented.

Sec. 3. No interment shall be permitted until the fee for burial rights in a plot and the fee for interment have been paid in full, or arrangements have been made satisfactory to The Emanuel Synagogue.

Sec. 4. Fees paid for the purchase of burial rights and/or interment in The Cemetery are not refundable.

ARTICLE VII Perpetual Care and Upkeep

Sec. 1. The purchase price of burial rights shall include perpetual care and upkeep. The portion of the purchase price of burial rights designated for perpetual care shall be apportioned as approved by the Emanuel Board of Trustees.

Sec. 2. Perpetual care includes, but is not limited to: regular mowing of the grass, trimming around monuments and markers, snow plowing, minor road repairs, and raising and grading sunken graves, monuments and markers. Periodic cleaning of markers and monuments will be scheduled at the discretion of the Cemetery Committee with the approval of the Board of Trustees.

Sec. 3. Any use of perpetual care funds shall be subject to approval by the Board of Trustees through an approved budget or as otherwise determined by the Board of Trustees.

Sec. 4. From time to time it may be necessary for The Emanuel Synagogue to undertake a capital improvement project for cemetery needs outside of using the Perpetual Care Fund. Any such capital improvement campaign shall be under the supervision of the Board of Trustees, in consultation with the Cemetery Committee.

ARTICLE VIII Perpetual Care Fund

Sec. 1. (a) All funds received for the perpetual care of the Cemetery, whether from a portion of the sale of plots, donations for perpetual care, or otherwise, shall be maintained separately from other funds of The Emanuel Synagogue. This fund shall be known as the Perpetual Care Fund. The funds in the Perpetual Care Fund shall be used solely for the management, maintenance and care of the Emanuel Cemetery.

Sec. 2. (a) To the extent permitted by the applicable Connecticut statutes regarding prudent management of institutional funds, the principal of the Perpetual Care Fund may be used for the management, care and maintenance of the Cemetery. To the extent not needed for day-to-day management, care and maintenance, the Perpetual Care Fund assets shall be invested in accordance with the provisions of the laws of the State of Connecticut, as amended from time to time, and as applicable to institutional assets of a

charitable or religious corporation and, to the extent that the Perpetual Care Fund has assets that are held in trust, in the manner required by said laws for such trust assets.

Sec. 3. (a) The Perpetual Care Fund shall be under the control, management and supervision of a Cemetery Investment Committee of not fewer than three (3) persons appointed by the President in the same manner as for a committee chair, or as otherwise specified in the Bylaws. In addition, the Treasurer of The Emanuel Synagogue, and the Chair of the Cemetery Committee, shall serve on the Cemetery Investment Committee, ex officio. The Cemetery Investment Committee shall report to the Board of Trustees at least quarterly including at least the valuation of assets, investment performance, any investment decisions, and any expenditures made during the period reported.

(b) The Treasurer of The Emanuel Synagogue shall serve as Treasurer of the Cemetery Investment Committee.

(c) All actions of the Cemetery Investment Committee are subject to the review and approval of the Board of Trustees before implementation.

(d) Should the Bylaws of The Emanuel Synagogue make provision for any other committee to oversee investment of endowments or other assets of The Emanuel Synagogue then the Board of Trustees may also designate such other committee to serve as the Cemetery Investment Committee, provided: (1) that the Perpetual Care Fund continues to be held separately from other funds of The Emanuel Synagogue; (2) that the other committee has at least three members; (3) that the Treasurer continues to serve as Treasurer of the Cemetery Investment Committee; and (4) that the Chair of the Cemetery Committee (or other Cemetery Committee representative designated by the President) continues to serve as an ex officio member of the investment committee limited to matters concerning the Perpetual Care Fund.

ARTICLE IX Transfers

Sec. 1. *Transfers of Burial Rights.* Transfers of the ownership of burial rights in a plot by the purchaser of the burial rights, or such purchaser's heirs or agents, to someone else shall only be permitted if approved by a majority of the full Cemetery Committee, and only to individuals who otherwise meet the requirements for burial in the Cemetery section involved. All obligations of the transferor to The Emanuel Synagogue must be paid before any such transfer may be approved.

Sec. 2. *Transfers Covered.* Transfers may include (a) transfer of rights to burial from a plot in a section designated for burial of persons who are Jewish to burial rights in another plot in a section designated for burial of persons who are Jewish, (b) transfer of rights to burial from a plot in a section designated for burial of persons who are Jewish to burial rights in a plot in a section designated as an inclusive section, (c) transfer of rights to burial from a plot in a section designated as an inclusive section to another plot in an

inclusive section, or (d) transfer of rights to burial from a plot in a section designated as an inclusive section to a plot in a section designated for burial of persons who are Jewish.

ARTICLE X Planting

Sec. 1. No plantings other than by the Cemetery Committee are permitted in the cemetery.

Sec. 2. The placing of potted plants or cut flowers on graves is permitted, but after they have ceased to bloom or are wilted they are to be removed, or they will be disposed of at the discretion of the Cemetery Committee.

Sec. 3. No fence, hedge, railing, coping or other device or fixture may be installed by purchasers of burial rights or on their behalf.

Sec. 4. The Cemetery Committee has the right to remove shrubs or trees in its discretion.

ARTICLE XI Traffic

Sec. 1. The Cemetery will be open daily until sunset. The Cemetery shall be closed on Saturdays and Jewish Holidays.

Sec. 2. Vehicles are allowed upon the roads in The Cemetery as a privilege and not as an inherent right.

Sec. 3. Traffic shall not exceed 15 miles per hour.

Sec. 4. Any person who drives a vehicle or the wheels thereof on any lawns or borders therefore, causing any damage whatsoever, may be required to pay for the repair of such damage by the Cemetery Committee.

ARTICLE XII Monuments (Headstones) and Markers (Footstones)

Sec. 1. Purchasers of burial rights in plots or the purchaser's representative will be permitted to erect one monument (headstone) per plot and may also erect one marker (footstone) for each grave. The design and quality of the stone, the inscription thereon, and the extent of the foundation thereof, shall be subject to the prior approval of the Cemetery Committee, in consultation with the Rabbi, and consistent with the specifications set forth in these rules.

Sec. 2. All monuments must have the family name(s) and may have any other proper information, as requested by the purchaser or the purchaser's representative, and deemed appropriate by the Cemetery Committee and the Rabbi, inscribed thereon.

Sec. 3. Monuments, markers and inscriptions must be in keeping with the standards of the Cemetery and the Conservative Movement as understood by the Rabbi and the Cemetery Committee. Prior written approval for all monuments, markers and inscriptions, symbols or other content thereof, in all sections of the Cemetery, must be obtained from the Cemetery Committee and the Rabbi before they are manufactured.

Sec. 4. Prior written approval is required for the pouring of a foundation and for the installation of a marker or monument. No monument or marker shall be installed without prior written notice of the installation date to, and its approval by the Cemetery Committee. The Installer must arrange with the Cemetery for the Cemetery representative to designate the exact location of placing monuments and markers. The Cemetery Committee shall ensure that foundations and markers are installed according to the standards of The Emanuel Synagogue. A monument or marker installed in violation of the foregoing rules may be subject to immediate removal by the Cemetery at the expense of the plot owner or the installer. Notice of such a removal will be provided promptly to the plot owner or its representative and to the installer by electronic or comparable methods or mail at the then known contact information for each.

Sec. 5. All monuments will comply with the following specifications:

a. The maximum dimensions for bases shall be:

Size of Plot	Depth	Width	Height
1 grave	1' 4"	2' 6"	10" min. 12" max
2 graves	same	4' 6"	same
3 graves	same	5' 0"	same
4 graves	same	6' 0"	same
6 graves	same	7' 0"	same

b. The overall height of all monuments shall be not more than 48".

c. The bases shall be Rock Face (rough cut) with as little projection as possible.

Sec. 6. All markers shall be made of granite and shall be of uniform size of 1' in depth, 2' in width and 4" thick and shall be level with the ground surface.

Sec. 7. All materials and refuse remaining after a monument or marker has been installed must be removed immediately by the installer.

Sec. 8. All graves must have either a monument, or a marker, or both installed. No grave may have more than one monument and one marker.

Sec. 9. Veteran's monuments, markers or medallions are permitted subject to the approval of the Rabbi and the Cemetery Committee.

ARTICLE XIII
Work at Cemetery

Sec. 1. The Cemetery Committee shall at all times maintain supervision over The Cemetery and all work done therein.

Sec. 2. No work will be permitted at The Cemetery on the Sabbath or on any Jewish Holiday.

ARTICLE XIV
Removals, Disinterments & Reinterments

Sec. 1. While disinterment and reinterment are generally discouraged, it may be permitted for purposes of family reunification and for other reasons approved by the Rabbi and the Cemetery Committee.

Sec. 2. A body which has been interred in The Cemetery shall not be disinterred or removed therefrom without the written permission of the Cemetery Committee and the Rabbi or pursuant to court order.

Sec. 23. Any disinterment or reinterment shall be in accordance with all civil laws and with the tenets of Conservative Judaism.

ARTICLE XV
Miscellaneous

Sec. 1. The Rules and Regulations of The Cemetery shall be compiled and periodically made available to members of The Emanuel Synagogue and to purchasers of burial rights in The Cemetery as follows: (a) link on The Emanuel Synagogue website, (b) printed copy available in the office of The Emanuel Synagogue, and, (c) notice through available technological means to the last contact information available to The Emanuel Synagogue within a reasonable time period following each occasion when any rules are updated.

Sec. 2. It is incumbent upon all purchasers of burial rights to plots to notify The Emanuel Synagogue office of any and all changes to contact information so that The Emanuel Synagogue has the ability to contact such purchaser concerning The Cemetery. The Emanuel Synagogue disclaims any responsibility for notice where contact information has not been kept current.

Sec. 3. These amended Rules and Regulations of the Emanuel Synagogue Cemetery are effective August 21, 2024.